



## **A Typical Year in Review Non-Executive Committee Board Members**

(Excludes EACE Executive Committee members:  
President, President-Elect, Past President and Director of Finance)

An EACE Board year begins on July 1 and runs through June 30 of the following calendar year. This outlines the tasks and commitments that can be expected during a typical board year for non-executive committee board members.

### **June (previous to start of term):**

- In-Person transition board meeting for incoming and outgoing boards. One full day typically in coordination with the annual conference.
- Board training meeting. Typically, a half day in coordination with the Annual Conference.

### **August, December, January, May:**

- Board meeting via conference call
- Board call preparation
- Monthly committee chairs call – typically one per reporting committee
- Participate in e-mail discussions
- Work on action items and projects

### **October, March, June:**

- In-person board meeting
- Board meeting preparation
- Monthly committee chairs call – typically one per reporting committee
- Participate in e-mail discussions
- Work on action items and projects.