

EACE Board of Directors

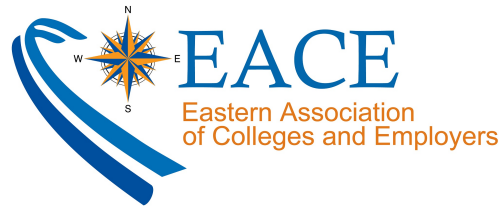
Director, Technology & Information Management

Qualities:

Prior experience in effectively analyzing the availability and promoting the optimal use of technology; ability to creatively enhance the integration of technology with the acquisition and distribution of information important to EACE members; enthusiastic, encouraging, and inclusive manner; proven ability to motivate volunteers and expedite the effective completion of projects; excellent communication skills; ability to function strategically with other leaders; demonstrated ability to follow-up with others in an effective and timely manner; serve as model for fiscal integrity and sound money management in conducting EACE business; and has demonstrated commitment to diversity and multiculturalism.

Responsibilities:

- Shall serve as the liaison to the Technology Committee.
- Analyzes the availability and promote the optimal use of technology for association activities.
- Creatively enhances the integration of technology with the acquisition and distribution of information important to EACE members.
- Develops collaborative relationships with appropriate board members and committee chairs to develop, enhance, and facilitate a sense of association community using technological applications.
- Performs such duties as assigned by the President and the Board of Directors.



A Typical Year in Review Non-Executive Committee Board Members

(Excludes EACE Executive Committee members:
President, President-Elect, Past President and Director of Finance)

An EACE Board year begins on July 1 and runs through June 30 of the following calendar year. This outlines the tasks and commitments that can be expected during a typical board year for non-executive committee board members.

June (previous to start of term):

- In-Person transition board meeting for incoming and outgoing boards. One full day typically in coordination with the annual conference.
- Board training meeting. Typically, a half day in coordination with the Annual Conference.

August, December, January, May:

- Board meeting via conference call
- Board call preparation
- Monthly committee chairs call – typically one per reporting committee
- Participate in e-mail discussions
- Work on action items and projects

October, March, June:

- In-person board meeting
- Board meeting preparation
- Monthly committee chairs call – typically one per reporting committee
- Participate in e-mail discussions
- Work on action items and projects.